



SD69 QUALICUM

**Finance & Operations Committee of the Whole Report**  
**Tuesday, June 15, 2020**  
**VIA ZOOM**  
**10:30 a.m.**

**Mandate:** *To discuss and make recommendations to the board on financial matters and matters pertaining to facilities, maintenance, technology and transportation.*

**Acknowledgement of Traditional Territories**

**Presentation:**

None

**Items for Discussion**

- **French Creek Playground**  
Trustee Austin provided background to the work that went into informing the community of the potential move of the equipment to the Errington Elementary site. Bill Preston provided a historical context to the original project including funding and installing the equipment at French Creek School. Discussion followed on the implications of moving some of the equipment and potential costs of replacing the equipment.

*Recommendation:*

**THAT** the Board of Education of School District No. 69 (Qualicum) request staff to explore options including costing for placing playground equipment for the Errington/Coombs/Hillier community.

**Project Updates:**

- **Oceanside Community Track (at Ballenas) Project Update**  
The committee was updated with information regarding an Asset Management report that is being prepared in order to allow RDN OSC to consider on-going and long term costs of the project. Funding support is being considered at the next OSC meeting in June so it is anticipated that this report will be available to share with RDN staff prior the committee meeting.
- **Arrowview Elementary Child Care Space**  
GMO Dempster provided a status report of the progress to date on this project. Building and civil engineering plans are being finalized so that permits can be attained from the Town of Qualicum. A meeting is planned for later in week with engineers to go over plans. A question was responded to regarding possible opening date and the impact on the current childcare provider. It was shared that the likely opening will now be late fall and the district is working with the provider to find alternate space within the school building until the facility is completed.
- **VIU Student Project**  
The student project as posted by the Town of Qualicum was discussed. Questions of process and financial implications were raised. This item has been referred to a future in camera meeting.

## **Recommendations to Board of Education**

- **Annual Five Year Capital Plan Submission for 2021-2022**

Chris Dempster, General Manager of Operations, shared with the committee the rationale and timing of the projects identified. Recent conversations with Ministry staff on the seismic projects clarified the considerations that some seismic projects could be tied with other capital projects where practical to reduce costs.

*Recommendation:*

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the Annual Five Year Capital Plan Submission for 2021-2022 as presented.

## **Information Items**

- **Potential COVID Costs for 2020-2021**

General discussion of the included document from ASBO International on potential costing considerations. Secretary Treasurer Amos reminded the committee of some initial work done that have been included in the budget including custodial supplies and the COVID contingency reserve.

- **Atrieve Update**

It was shared that a recent email service disruption occurred causing some employees not to receive confirmation of leaves being approved. It has since been resolved and it was confirmed that an email would go out notifying staff of the disruption and steps they can take to check the status of their leave request.

## **Next Meeting Date/Location:**

- September 14 at 10:30 a.m.